

Parking Operation Statement

Four padel courts at Salisbury Golf Centre, Wilton Road, Salisbury

This statement explains how the courts will be booked and managed, coordinate parking with the adjoining Salisbury and South Wilts Sports Club and monitor demand. It responds to Wiltshire Council Highways Development Management's comments of 12 February 2026.

1 Site and hours of operation

The courts are proposed to stand beside the first tee, west of the driving range. Drivers to the facility would use the established access from the A36 Wilton Road. We propose to open the courts from 07:00 to 21:00 Monday to Saturday and 07:00 to 20:00 Sunday.

2 Booking capacity and arrivals

The proposal is to operate four doubles courts, with no more than 16 players on the courts at one time, plus the court manager or coach. All routine play will be booked in advance through a single electronic system. We will not permit unbooked tournaments or unrestricted walk-in use. Any event attracting spectators or additional coaching groups will require a separate parking arrangement agreed in advance.

- Each booking will allow 60 minutes of play followed by at least 10 minutes before the next booking on that court. The starts of one pair of courts will be offset from those of the other pair so that all four courts do not turn over together. The live booking timetable will show the actual starts and turnover periods.
- Confirmation and reminder messages will identify the Golf Centre entrance and padel parking area, request arrival no more than 10 minutes before play and prompt departure after the booking. They will encourage shared journeys, walking and cycling where practical.
- We will hold the lead booker's contact details so that our duty manager can issue travel instructions, rearrange sessions or suspend bookings when parking capacity is constrained.

3 Responsibility and coordination

As Golf Centre operator, the applicant will appoint a named padel duty manager responsible for the booking system, parking instructions, daily site checks and a contact number during all court opening hours. The proposed full-time post will support this work. When that employee is off duty, another nominated Golf Centre duty manager will retain the same authority, including the ability to cancel bookings. We will keep the duty rota and contact details on site.

We will seek the Sports Club's fixtures and clubhouse functions schedule and review it alongside padel bookings each week. Before a major match or event, the duty manager will check the expected parking demand with the Sports Club. Where capacity is reduced, we will restrict or cancel padel sessions before customers travel. We will not direct padel players into Sports Club spaces without an agreed allocation. A nominated member of staff will check the parking and access at busy changeovers and act on any obstruction promptly.

Before the courts open, we will mark or otherwise clearly define the agreed bays, provide wayfinding and keep the access road, turning space and pedestrian route free from parking. We will not use the A36 or internal access road as overflow parking. If the verified dedicated and agreed shared capacity cannot accommodate the observed changeover demand, we will reduce simultaneous bookings or secure more lawful on-site capacity before increasing use.

5 Monitoring and corrective action

We will count parked vehicles in each relevant area, distinguishing padel from other users, on a representative weekday evening, weekend morning and a weekend with a cricket or hockey fixture or clubhouse function. A baseline count before the courts open will establish existing occupancy. Counts during the first three months of use will include arrivals and departures at a busy changeover. We will retain the date, time, event, number of booked courts, occupied bays, any obstruction and action taken.

In the unlikely event of overspill, the duty manager will contact the lead booker, directing drivers only to available agreed spaces and suspending later bookings if necessary. We will log complaints and remedial action. After three months we will review the results with the Sports Club and adjust booking caps, start times, signs or staffing. We will repeat checks during unusually busy events and review this statement at least annually. Any material change to an approved parking arrangement would be discussed with Wiltshire Council.