

Application for tree works: works to trees subject to a tree preservation order (TPO)
and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting
www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address

Title:	MR'S	First name:	LINDSEY
Last name:	WOOD		
Company (optional):	MERE TOWN COUNCIL		
Unit:		House number:	
House name:			
Address 1:	DUCHY MANOR		
Address 2:	SPRINGFIELD ROAD		
Address 3:	MERE		
Town:	NR. WARMINSTER		
County:	WILTSHIRE		
Country:			
Postcode:	BA12 6EW		

2. Agent Name and Address

Title:		First name:	
Last name:			
Company (optional):			
Unit:		House number:	
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:		House number:		House suffix:	
House name:					
Address 1:	MERE PEACE MEMORIAL SPORTS + RECREATION GROUND				
Address 2:					
Address 3:	OFF QUEENS ROAD.				
Town:	MERE				
County:	WILTSHIRE				
Postcode (if known):	BA12 6EP				

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

MERE RECREATION GROUND

4. Trees Ownership

Is the applicant the owner of the tree(s): ☒ Yes ☐ No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:		First name:	
Last name:			
Company (optional):			
Unit:	House number:		House suffix:
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

Telephone numbers

Country code:	National number:	Extension number:
Country code:	Mobile number (optional):	
Country code:	Fax number (optional):	
Email address (optional):		

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☒ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area? ☐ Yes ☒ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

TPO 136

7. Identification of Tree(s) And Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant. E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

Please see attached.

7. Identification of Tree(s) And Description of Works continued...

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☐ Yes ☐ No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☐ No
If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☐ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc. in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

Please see attached map.

9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff (c) related to a member of staff
(b) an elected member (d) related to an elected member

Do any of these statements apply to you?

☐ Yes

☐ No

If Yes, please provide details of the name, relationship and role

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)



For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

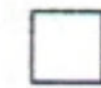


For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?



11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY)

15/09/2026

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code: National number:

Extension number:

Country code: Fax number (optional):

Email address (optional):

13. Agent Contact Details

Telephone numbers

Country code: National number:

Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

I/we confirm that the information provided is true and accurate and that I/we may communicate with you in the same manner.

(Please see guidance notes)

Mere Town Council – application for works subject to Tree Preservation Order (TPO136) in Mere Recreation Ground

Description of works

T0934 – Walnut T1

Arborist points out that there are historic pruning wounds and is in contact with overhead services (utility wires). Town Council requests: Prune lateral spread by 2 – 3m to provide clearance to utility wires and boundary wall and prune lowest branches by 1m for grass cutting machinery underneath.

T0934a – Walnut T2

Works as recommended by the arborist: Reduce codominant stem to south by approximately 1.5 metres

T0939 – Common Beech (Mature)

Works as recommended by the arborist: Reduce height by 3-4 metres and spread by 2-3 metres to balance to best growth points.

T0940 – Common Beech (Mature)

Works as recommended by the arborist: Reduce western aspect of crown by approximately two metres to best growth points.

T0941- Common Beech (Mature)

Works as recommended by the arborist: Crown reduce by 2-3 metres in height and spread but reduce the southwestern stem over the recreation ground by 3-4 metres. Install 4t Cobra bracing system between southern stems to manufacturers specification. NB a significant branch has fallen from this tree since the report was written.

T0942, T0943, T0944, T0945, T0946, T0947, T0948, T0949, T0950 and T0951 – All Common Beech (Mature)

Although no works have been recommended by the arborist to these individual trees, the Town Council requests permission for crown reduction to a height of 3m and removal of dead and diseased wood to facilitate maintenance of the recreation ground and adjacent farmer's field. We have lost significant branches from these trees in the last couple of years (at least three since the tree report was carried out and one only last week)– most of them have landed on the farmers field although two of them have fallen into the Recreation Ground. There is a health & safety risk and danger of accident to skate park users, footballers and general users of the recreation ground and a further risk of damage to the trees themselves by the skate park users. **The Town Council has previously received consent for these works. Consent for a 10-year period was granted in 2015 (15/02289/TPO refers)**

