

Construction Management Plan

Client:	Annington Properties
Site Address:	Bulford separation scheme Marne Road, Bulford,
Contract Number:	CE-NIC-4401

INTRODUCTION

As Principal Contractor, Contractor will plan, manage, monitor, and coordinate health and safety during construction, and coordinate the work of others in the project team to manage significant, pre-identified and foreseeable risks in the construction process, all as part of an integrated approach to project planning and successful delivery.

COMPETENCY

We ensure everyone has the necessary skills, knowledge, and experience to deliver the project safely and in line with our client's specifications. Our staff possess the expertise and understanding of how health and safety is managed through the design process and translated from design into construction. We maintain a training matrix supported by role specifications to ensure our workforce receives training applicable to their role. We also have an appointed CDM Advisor, our construction management team receive SMSTS training, and our Site Supervisors are SSSTS certified. All onsite staff will be provided with PPE equipment to carry out their roles safely and efficiently; PPE and its condition monitored and replenished accordingly.

COLLABORATION WITH THE CLIENT

We will work collaboratively with the appointed PM and client discussing hazards, risks, cost saving initiatives and best practice opportunities.

Upon award and receipt of final documents, we will review the Pre-Construction Information (PCI) and Hazard Elimination Management List, we will assess the information before preparing the Construction Phase Plan (CPP).

We will also encourage attendance of weekly updates and structured Contract review meetings and apply the principles of prevention to reduce risk.

PREPARATION OF THE CONSTRUCTION PHASE PLAN

We will ensure that the construction phase is correctly planned, managed, monitored, and coordinated, with competent site management appropriate to the risk and activity.

Our PDM, CM and SHEQ Manager will work collaboratively to identify health and safety risks and agree on control measures and the resources to reduce or eliminate them. They will produce a draft CPP proportionate to the scale and complexity of the works (major, small, simple) at least 20 days before the commencement date for review and signature by all Duty Holders.

Construction Management Plan

PLANNING, MANAGING AND CO-ORDINATING THE WHOLE WORKS

To ensure effective cooperation, coordination, and communication throughout the works, we will apply project controls that will be incorporated within the site rules such as:

Liaising with the PD on design	Communication of the CPP
Mandatory attendance at site inductions	Establishing an Appointed Person
Restricting unauthorised access to site	Providing welfare facilities
Issuing notification before work commences	Site meetings and consultation through daily safety briefings, toolbox talks, alerts and bulletins, and activity briefings
Completing safety focused audits on all site work	The Site Manager will supervise works on site
Implementing arrangements for the review and updating of the CPP	Reporting concerns and incidents to the client and coordinating resources to resolve

RECORDS

Prior to project completion, we will arrange a pre-handover meeting and provide project records, including surveys, drawings, as-laid drawings and information on safety and risk management for the Health and Safety File.

Photographic evidence of pre-work, ongoing and post work activities will be collated and issued as part of the completion file.

KEY RISKS

Based on the information provided and drawing on our experience and knowledge of the area, we have identified the following top five risks: (see table below).

	Key Risk	Mitigation Measures
1.	Working on private property	Advanced warnings and liaison with all customers. All excavations where possible to be reinstated the same day or covered with a suitable board
2.	Vehicle and plant movement	Traffic marshal to be used for all plant and vehicles; Restrict number of vehicles on site to the absolute minimum; Adhere to authorised routes; FORS compliant vehicles only;
3.	Vandalism of temporary protection and/or unauthorised access to the working area.	Reduce working areas to minimal spaces at one time. Where required, Heras fencing (double clipped); signing, lighting & guarding.
4.	Deep excavations	Follow the Contractor SOP and excavation procedure
5.	Interruption to uncharted underground supplies (gas, water, Electric, communications and privately owned networks)	Our proven Contractor Safe Dig Process in addition to HSG47

During mobilisation, we will prepare a comprehensive Risk Register which we will manage and maintain throughout the contract. Our Risk Register will be reviewed with the Clients appointed Project Manager during the bi-weekly risk reduction meetings.

SITE MOBILISATION AND WELFARE ARRANGEMENTS

The works will entail access and egress arrangements to the various locations and areas the works will take place. Your site plan shows the location of our welfare facilities for our employees and subcontractors to use throughout the contract. Welfare arrangements will include washroom and changing facilities, cooking, and dining facilities, and adequate provision of clean drinking water.

MANAGING TRAFFIC, PEDESTRIANS, CYCLISTS AND STAKEHOLDERS

Works will be taking place to fulfil the requirements of the client. All stakeholders within the immediate vicinity will remain open and the access points to premises will be maintained throughout the works. Access and egress points will include fire arrangements as well as emergency services requirements.

Where existing vehicle, pedestrian and cycle routes are required to be closed to ensure safe working areas and access and egress, alternative routes will be provided with clear signage and guarding. These routes will accommodate through traffic for the local communities.

Requirements for traffic management will be agreed, based on the submitted traffic management plans providing the least interruption to the current network as possible.

Project Information boards will be provided for the local community to receive the correct information.

INTERFACE WITH THE PUBLIC AND STAKEHOLDERS

Upon award, we will work with the client to produce a definitive list of all stakeholders and customers.

During any interaction with the public during the works, our operatives will be courteous at all times towards members of the public and stakeholders and conduct their activities in a safe manner.

Operatives will be suitably trained in public relations and have a process for escalation.

Advanced warning signs will be placed in strategic positions.

Letter drops will take place for all customers throughout the route and within close proximity to the works.

MATERIAL AVAILABILITY

Our Central Procurement Support function will engage with our supply chain to ensure required materials are available as per the Programme of Works. This will ensure that there are no unforeseen delays within the works programme. A monthly supply chain report will be produced as part of the Project Management meeting.

Maintaining compliance

Contractor check and confirm ongoing subcontractor compliance through ongoing performance meetings and monitoring with both our central procurement, SHEQ and fleet departments.

Subcontractors are subject to the same monitoring programme as Contractor employees, to ensure quality standards are being met throughout the works. No subcontractors will supervise their own works.

Any areas of noncompliance will be investigated and managed in line with the Group's ISO 9001 quality management processes.