

09 June 2026

Dear Sir/Madam,

Application No:	PL/2026/00457
Application Type:	Householder planning permission
Site Address:	243B Melksham Road, Holt, Trowbridge, BA14 6QW
Proposal:	Proposed Roof Alterations and Extensions
Applicant(s):	Mr & Mrs Dougray

This is to inform you that under the Council's delegation scheme the above application will be determined at the Western Area Planning Committee at County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN on 17 June 2026. The meeting will commence at 3.00pm.

The agenda and the committee reports for the meeting are published 5 clear working days prior to the committee meeting (e.g. Tuesday the week before a Wednesday meeting where there is no bank holiday). These are available on the Website [Browse meetings - Western Area Planning Committee | Wiltshire Council](#). Please note that the meeting will be live streamed on the [Council's YouTube Channel](#) so that you can watch the meeting online should you wish to do so.

If you would like to register for a public speaking slot, you should contact committee@wiltshire.gov.uk for attention of the officer listed on the front of the agenda (not the case officer for the application).

The deadline for registration is 10 minutes before the start of the meeting, however in accordance with the procedure for planning committees, no more than three statements in support or three statements in objection may be made at the meeting for each application. In most cases, the first three people to register would fill those speaking slots. Statements and comments beyond the three in support and three in objection will not be received.

If you require any further information regarding the committee, please do not hesitate to contact Democratic Services at committee@wiltshire.gov.uk.

Yours faithfully,

Head of Development Management