

Development Management, Economic Development and Planning,
County Hall, Bythesea Road, Trowbridge, BA14 8JN
Tel: 0300 456 0114 Email: developmentmanagement@wiltshire.gov.uk



Application for a Lawful Development Certificate for a Proposed Use or Development

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	
Suffix	
Property Name	Winters Lodge
Address Line 1	Witt Road
Address Line 2	
Address Line 3	Wiltshire
Town/city	Winterslow
Postcode	SP5 1PL

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
424819	132455
Description	

Applicant Details

Name/Company

Title

Mrs

First name

Kristy

Surname

Perry

Company Name

Address

Address line 1

Winters Lodge

Address line 2

Witt Road

Address line 3

Town/City

Winterslow

County

Wiltshire

Country

United Kingdom

Postcode

SP5 1PL

Are you an agent acting on behalf of the applicant?

- ☐ Yes
- ☒ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

☒ Yes

☐ No

If Yes, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a new access, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) and indicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions)

The proposed development comprises the conversion of the existing integral garage to habitable accommodation. This includes the removal of the existing garage door and installation of a new window within the existing opening. The existing ground floor sliding patio doors will be removed and replaced with a window. Existing first floor windows will also be replaced. All new windows will be flush casement style with external cills. There are no changes to the existing access, driveway layout, hardstanding, drainage, or boundary treatments.

Does the proposal consist of, or include, a change of use of the land or building(s)?

☐ Yes

☒ No

Has the proposal been started?

☐ Yes

☒ No

Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

The proposed development is considered lawful under Schedule 2, Part 1 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended). The works involve the internal conversion of an existing integral garage to habitable accommodation and the alteration of openings within the existing dwellinghouse. The development does not result in an enlargement of the dwellinghouse and remains within the existing building envelope. The materials and external appearance are in keeping with the existing dwellinghouse. The property is in lawful use as a single dwellinghouse (Use Class C3) and permitted development rights have not been removed. No planning conditions are known to restrict the conversion of the garage.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

Existing and proposed drawings including site plan, floor plans and elevations.

Select the use class that relates to the existing or last use.

C3 - Dwellinghouses

Information about the proposed use(s)

Select the use class that relates to the proposed use.

C3 - Dwellinghouses

Is the proposed operation or use

- ☒ Permanent
☐ Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

The proposed development is considered lawful under Schedule 2, Part 1 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended). The works involve the internal conversion of an existing integral garage to habitable accommodation and the alteration of openings within the existing dwellinghouse. The development does not result in an enlargement of the dwellinghouse and remains within the existing building envelope. The materials and external appearance are in keeping with the existing dwellinghouse. The property is in lawful use as a single dwellinghouse (Use Class C3) and permitted development rights have not been removed. No planning conditions are known to restrict the conversion of the garage.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Interest in the Land

Please state the applicant's interest in the land

- ☒ Owner
☐ Lessee
☐ Occupier
☐ Other

Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Kristy Perry

Date

30/03/2026