

**The District Planning Officer
Planning Department
Wiltshire Council
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN**

24 February 2026

Our Ref: 298/Let WiltsC 4 Bishopstrow (appn) 24.02.26

**Submitted via the Planning Portal
Reference: PP-14731847**

Dear Sirs

**Riverside House, 4 Bishopstrow Road, Warminster, BA12 9HQ
Application for Change of use of Class C2 (boarding house) to Class C3 (residential dwellinghouse)**

I write on behalf of my client, Bishopstrow College Ltd (in administration), in respect of the proposals for the change of use of Rivermead House, 4 Bishopstrow Road, Warminster, from a Class C2 boarding house, to a Class C3 residential dwellinghouse.

Until mid 2025, the application property was in use (along with no. 5 Bishopstrow Road) as a boarding house for staff and students attending the nearby Bishopstrow College. The use was pursuant to planning permission reference PL/2024/01615 granted on 2 May 2024. Following the appointment of Joint Administrators on 30 June 2025, the property has been marketed for sale and is currently under offer, with the intention of it being converted back to a single family dwelling.

The proposal forming the subject of this application is a straightforward change of use. No external alterations are proposed. It is likely that the intensity of the use of the property will actually reduce as a result of the proposals.

The Application Submission

This application submission, made via the Planning Portal, comprises the following:

1. Planning application forms and certificates and CIL Form, duly completed and signed;
2. Site location plan;
3. Site layout plan as existing and proposed;

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Should you require any additional information in respect of this application, please contact my office at the earliest opportunity. I look forward to receiving confirmation of the validation of the application shortly.

Yours faithfully

A handwritten signature in black ink, appearing to be 'CJ Grant', written over a small, faint grid pattern.

Charlotte J Grant BSc (Hons) MSc MRTPI

Director

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Enc.