



F.A.O The Chief Planning Officer  
Wiltshire Council  
Monkton Park Offices,  
Monkton Hill,  
Chippenham,  
SN15 1ER

13<sup>th</sup> February 2026

Reference: 25.008

Dear Sir / Madam,

**RE: CHANGE OF USE APPLICATION FROM CLASS C2 TO CLASS C3:  
5 ELCOT CLOSE, MARLBOROUGH SN8 2BB**

BL design studio Ltd has been instructed by Mr Toby Green & Ms Sara Marchington to submit a Full Planning Application to Wiltshire Council in accordance with the Town and Country Planning Act 1990.

The proposal seeks to change the use of the property from its current designation as a Residential Institution (Use Class C2) to a Dwellinghouse (Use Class C3). The property was previously utilized as a residential care home for approximately 19 years. This application proposes to return the building to a 4-bedroom private family home.

The change of use will involve no alterations to the buildings appearance or internal configuration and utilise the existing access, parking spaces and amenity space.

The application documentation to support this application is listed below:

- Completed Application Form
- Cover Letter
- Completed CIL Form 1
- Regulation 4 BNG Exemption (Joe Bloom's Ltd)
- Design and Access Statement
- 25.008-01 Existing & Proposed Site Plan, Floor Plans, Elevations and Sections

I trust that the enclosed information is sufficient for this enquiry to be registered at the earliest opportunity. Please do not hesitate to contact me should you require any additional information, or to make arrangement to visit the site.

Yours faithfully,

*Ben Lilley*

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