

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

**You can complete and submit this form electronically via the Planning Portal by visiting
www.planningportal.gov.uk/apply**

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address

Title:	MRS	First name:	ALISON		
Last name:	HALFPENNY				
Company (optional):	SUNFLOWERS NURSERY AT				
Unit:		House number:		House suffix:	
House name:					
Address 1:	THE GREEN				
Address 2:	EAST GRAFTON				
Address 3:					
Town:					
County:	WILTSHIRE				
Country:	ENGLAND				
Postcode:	SN8 3DB				

2. Agent Name and Address

Title:	MR	First name:	NATHANIEL		
Last name:	DOVE				
Company (optional):	WESSEX WOODLAND MANAGEMENT LTD				
Unit:		House number:		House suffix:	
House name:					
Address 1:	FOXLEY WOOD				
Address 2:					
Address 3:					
Town:	HUNGERFORD				
County:	BERKSHIRE				
Country:	ENGLAND				
Postcode:	RG17 0UT				

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:		House number:		House suffix:	
House name:					
Address 1:					
Address 2:					
Address 3:					
Town:					
County:					
Postcode (if known):					

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

MOST OF THE TREE WORK IN THIS APPLICATION RELATES TO TREES WITHIN THE GROUNDS OF THE NURSERY, ADDRESS GIVEN IN SECTION 1. HOWEVER, THERE ARE ALSO PROPOSALS TO CARRY OUT WORK IN THE ADJACENT FIELD TO THE EAST OF THE NURSERY, WHICH IS MANAGED/OWNED BY THE PARISH COUNCIL. THESE WORKS INCLUDE THE REMOVAL OF A SYCAMORE WITH SUSPECTED GANODERMA, AND WORK TO AN OUTGROWN HEDGEROW INCLUDING THE REMOVAL OF DEAD AND FALLEN TREES AND THE CUTTING OF OTHER LIVING TREES TO BRING THEM DOWN TO A HEIGHT TO FACILITATE ONGOING MANAGEMENT AS A HEDGEROW.

4. Trees Ownership

Is the applicant the owner of the tree(s): ☒ Yes ☒ No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:	MR	First name:	MIKE
Last name:	OLDBURY		
Company (optional):	GRAFTON PARISH		
Unit:	House number:		House suffix:
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

Telephone numbers

Country code:	National number:	Extension number:
Country code:	Mobile number (optional):	
Country code:	Fax number (optional):	

Email address (optional):

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☐ Yes ☒ No

Are you wishing to carry out works to tree(s) in a conservation area? ☒ Yes ☐ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

7. Identification of Tree(s) And Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

H1 - OUTGROWN BEECH HEDGE OF ROUGHLY 50M IN LENGTH - REDUCTION IN HEIGHT DOWN TO THE HEIGHT OF THE CHAIN LINK FENCE, ROUGHLY 4-5M TO BE REMOVED. ARISINGS CHIPPED
T1 - STANDING DEAD TREE IN PLAY AREA, SUSPECTED CHERRY - REMOVAL TO NEAR GROUND LEVEL, LEAVING STUMP TO BE USED AS A SEAT.
T2/T3 - SYCAMORE AND SWEET CHESTNUT NEAR TO PLAY AREA - REMOVAL OF ANY DEADWOOD THAT POSES A RISK TO CHILDREN/NURSERY EMPLOYEES.
T4 - ASH TREE NEAR TO PLAY AREA - SIGNS OF ASH DIEBACK. THIS TREE HAS BEEN REDUCED BEFORE AND CURRENT PROPOSALS ARE TO CARRY OUT A MORE SEVERE REDUCTION, TO REDUCE RISK WHILST PRESERVING THE TREE. ESTIMATED 6-7M TO BE REMOVED FROM HEIGHT OF TREE.
T5 - WILLOW SP. - RE-POLLARD. ROUGHLY 3-4M IN HEIGHT TO BE REMOVED

7. Identification of Tree(s) And Description of Works continued ...

T6/T7 - CHERRY (T6) AND WILLOW (T7) WITHIN PATIO AREA OF NURSERY - REMOVE TO GROUND LEVEL AND GRIND STUMPS TO AVOID THE CONTINUATION OF THE LIFTING OF THE PATIO.
T8/T9 - WILLOW 'SHELTERS' WITHIN PLAYGROUND AREA - T8 TO BE REMOVED AND STUMPS GROUND OUT, T9 TO BE TRIMMED WITH HEDGE CUTTERS TO REMOVE REGROWTH.
T10 - SYCAMORE WITH SUSPECTED GANODERMA - REMOVE TO GROUND LEVEL, CHIP ARISINGS AND RING UP LARGER USABLE TIMBER TO BE LEFT ON SITE.
H2 - OUTGROWN HEDGE LINE AT EASTERN END OF FIELD ADJACENT TO THE NURSERY - REMOVE DEAD AND COLLAPSED TREES, CUT OTHER OUTGROWN HEDGE TREES TO MATCH NEARBY HEDGES AND TO FACILITATE FUTURE HEDGE MANAGEMENT.

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☐ Yes ☐ No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☐ No
If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☒ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc. in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

'SUNFLOWERS AT GRAFTON TREE WORK APPLICATION PLAN' - PLAN TO SHOW LOCATIONS OF TREES/HEDGEROWS THAT FORM PART OF THE CURRENT PROPOSAL

PLAN IS BEING SUBMITTED ELECTRONICALLY VIA EMAIL, ALONG WITH THIS APPLICATION FORM.

9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff (c) related to a member of staff
(b) an elected member (d) related to an elected member

Do any of these statements apply to you?

☐ Yes

☒ No

If Yes, please provide details of the name, relationship and role

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- Ask sketch plan showing the location of all trees (see Question 8)

☐

For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

☐☐

For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

☐☐☐☐☐

11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

13. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

Electronic communication - If you submit this form by e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)