

Development Management, Economic Development and Planning,
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Application for Listed Building Consent for alterations, extension or demolition of a listed building Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	
Suffix	
Property Name	The Council House
Address Line 1	Bourne Hill
Address Line 2	
Address Line 3	Wiltshire
Town/city	Salisbury
Postcode	SP1 3UZ

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
414736	130355
Description	

Applicant Details

Name/Company

Title

Mr

First name

Mark

Surname

Murnane

Company Name

Wiltshire Council

Address

Address line 1

The Council House Bourne Hill

Address line 2

Address line 3

Town/City

Salisbury

County

Wiltshire

Country

Postcode

SP1 3UZ

Are you an agent acting on behalf of the applicant?

- ☐ Yes
- ☒ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

The proposal is to restore a historic door and its surroundings, to an office known locally as the elections office, after the original was removed without consent and disposed of. A traditional six-panelled timber door is to be fitted complete with new door case and lining all based upon the measurements of an adjacent door and its surroundings. The aim is a restoration, in terms of appearance and functionality, to the state the area was in prior to the unauthorised removal.

Has the development or work already been started without consent?

☒ Yes

☐ No

If Yes, please state when the development or work was started (date must be pre-application submission)

28/07/2025

Has the development or work already been completed without consent?

☐ Yes

☒ No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

☐ Don't know

☐ Grade I

☒ Grade II*

☐ Grade II

Is it an ecclesiastical building?

☐ Don't know

☐ Yes

☒ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

☐ Yes

☒ No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- ☐ Yes
- ☒ No

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- ☐ Yes
- ☒ No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

- ☒ Yes
- ☐ No

If Yes, do the proposed works include

a) works to the interior of the building?

- ☒ Yes
- ☐ No

b) works to the exterior of the building?

- ☐ Yes
- ☒ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- ☒ Yes
- ☐ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- ☐ Yes
- ☒ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

They will be attached to this application

Materials

Does the proposed development require any materials to be used?

- ☒ Yes
- ☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:

Internal doors

Existing materials and finishes:

The unauthorised door is a standard blank fire door which has had nominal decorative beading applied to the external face in an attempt to make it blend in with its surroundings. The door and its surroundings are coated in PVC. The provided ironmongery is of a different colour, style, and character to that originally in place.

Proposed materials and finishes:

Painted six-panelled softwood timber door with raised and fielded panels. The ironmongery will match the colour, style, and character of the doors adjacent. A new door case and lining will be provided based on the measurements of an adjacent door. The new door has been designed in accordance with the 'Guide to the Fire Resistance of Historic Timber Panel Doors' published by The Institution of Fire Engineers.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

The following are being provided:

- 1) A location plan
- 2) Existing door details
- 3) Proposed door details
- 4) Design and access statement
- 5) Heritage impact assessment

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☐ Yes

☒ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

☐ The agent

☒ The applicant

☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes

☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED *****

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

Advice provided over email

Date (must be pre-application submission)

08/08/2025

Details of the pre-application advice received

The damage has been done. Without prejudice to any formal action that could be taken, some recompense may be achieved if the original door and architrave are re-instated by a conservation craftsman; this may require some reinstatement of building fabric (on the assumption that the opening has been altered to fit the new door). If this is not possible – because the originals are now lost – then exact replicas should be created and instated. In both options Listed Building Consent should first be obtained and the advice of the Council's Conservation Officers and Historic England taken throughout.

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☒ Yes
☐ No

If yes, please provide details of their name, role, and how they are related:

***** REDACTED *****

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

- ☒ Yes
- ☐ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person Role

- ☒ The Applicant
- ☐ The Agent

Title

Mr

First Name

Mark

Surname

Murnane

Declaration Date

31/12/2025

☒ Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Mark Murnane

Date

31/12/2025

