# CONSTRUCTION METHOD STATEMENT

Construction Method Statement

Single storey rear extension
together with internal
alterations

2 Moon Close
Colerne
Wiltshire
SN14 8EJ

Miss Morris

AA.23.07

Armstrong
architecture

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## 1.0 INTRODUCTION TO PROJECT

1.1 The project's location is 2 Moon Close, Colerne, Chippenham, Wiltshire SN14 8EJ

1.2 The project involves the construction of a single storey rear extension together with internal alterations. This replaces an existing kitchen/utility room, and includes works to the porch to allow for a new oak frame and double glazing to be fitted.

1.3 The overall scheme including the site plan, floor plans and elevations are enclosed.

## 2.0 WORK PROGRAMME

2.1 This document was developed to provide information on the construction management requirements and procedures associated with the proposed construction works to be undertaken on the project. The contractor Avlan Construction will be required to adhere to this statement throughout the project as part of the contract agreement. The homeowner recognises the need to manage, maintain and monitor the traffic management during the construction phase in order to maintain the health and safety of traffic, the public and construction staff.

2.2 The contract period for the project is expected to be approximately 3 months - when an outline programme is completed it will be made available to neighbouring householders to give greater detail of the specific phases, and in advance of the building works starting.

2.3 Normal working hours for the 2 Moon Close works will be Monday – Friday 0800 hours to 1700 hours. There may be a limited number of works on Saturday 0800 hours to 1300 hours only if essential to ensure that the critical path is maintained - these will be notified in advance.

2.4 There will be no work on bank holidays if they fall in the construction period.

## 3.0 SITE ACCESS

3.1 The main access to the site is a footpath shared with other residents of Moon Close. The overall approach is to reduce disruption to local residents by using the garden of 2 Moon Close as a storage for all required building materials, delivered in one day at the beginning of the project.

3.2 The attached to scale site plan shows the location of storage in the garden, as well as the access route to the property.

3.3 The footpath and access for local residents will not be unduly disrupted during the construction process.

3.4 The large deliveries will enter Moon Close to load/unload at the closest access point on an appointed date, with a Banksman present at all times whilst vehicles are manoeuvring. These will be minimised to a day to make the materials delivery and 2x concrete deliveries for footings and slab.

3.5 A small tipper truck will make minimal additional deliveries if any are necessary.

3.6 All delivery vehicles will have timed access to ensure the site is clear and ready for them to prevent any delivery vehicles waiting outside the site, and local residents notified in advance.

3.7 No contractors will park in Moon Close.

## 4.0 VEHICLES ACCESSING THE SITE PER DAY/WEEK

4.1 The following vehicles will access the site at the stages listed below:

- Delivery lorries – Delivery Day
  - Duration: 1 day
  - A number of delivery lorries will make drop off in scheduled slots across the day
- Concrete mixer lorry
  - Duration: 2 days

        - There are two required concrete deliveries - one for the footings and one for the slab
    - Waste removal
        - On 1-2 days per week during the construction process there will be a waste collection slot
        - Waste removal from the site will be managed by loading a tipper truck and removing materials. The truck will only remain on Moon Close to be loaded.

4.2 The delivery process will be organised to have a specific delivery day at the beginning of the project to minimise ongoing disruption to Moon Close. All materials will be stored on site in the garden (see site plan for location).

4.3 All deliveries and collections will be restricted to between 0930 hours to 1630 hours when required and these will be managed to prevent excessive obstructions being caused to the highway.

4.4 No mud/detritus from the site will be deposited on the public highways as they will not access the site directly. It should also be noted that groundworks are limited in personnel and of a short period therefore giving little opportunity for deposit of mud on the highway. There will also be a jet wash onsite if any construction materials are deposited.

4.5 The construction team will not park in Moon Close, but in publicly available space along the Bath Road in the village. Their vehicles will enter Moon Close only to load/unload required tools, managed so that they are not blocking residents using the road. The majority of tools will be stored on site during the works and will not be required to be brought back and forth.

## 5.0 VEHICLE CALL UP PROCEDURE

5.1 To coordinate delivery vehicles all suppliers and subcontractors will be emailed or called with the specific delivery date and the time they are required to arrive on site. Delivery instructions will also be given and once the vehicle has arrived at site, assistance will be given. No delivery vehicles will be left waiting on the road as they will all have specific time slots to prevent a build-up of vehicles.

5.2 The Site Manager is responsible for supervising, controlling and monitoring vehicle movements to and from the sites. They will also be responsible for coordinating and managing the vehicles allocated time slots.

5.3 The time slots for deliveries will be coordinated and allocated by the Site Manager to ensure enough time is allowed for the loading/collection to take place.

## 6.0 IMPACT ON OTHER HIGHWAY USERS

6.1 Waste will be removed by a small tipper truck. This truck may make a number of visits to be loaded in a planned window (maximum 3 hrs) in order to reduce the total number of days where a vehicle is on Moon Close. The site manager will plan so that the truck is standing only for the time required for loading the waste, to reduce disruption to the residents. All materials to be removed will be stored at 2 Moon Close and carried out when the tipper truck is in place to be loaded. It will only operate within the proposed delivery hours (see 4.3).

6.2 Concrete will be supplied to the site via a ready mix lorry (very little concrete is proposed to be used, therefore this should be limited to a maximum of two deliveries). There will be Banksmen on site to assist the lorry reversing into the site and the delivery will have an allocated time slot.

## 7.0 LOCAL RESIDENT WELFARE

1.1 Local residents are kept informed of progress and any likely disruption (as far as is reasonably foreseeable) during the construction phase by way of a weekly update email/letter from the homeowner.

1.2 The Planning Department and Environmental Health Department will receive any required notifications

1.3 Any complaints are to be reported to Miss Katherine Morris of 2 Moon Close, who will be in residence during the works.

## 8.0 GENERAL MANAGEMENT ISSUES

1.1 This Construction Traffic Management Plan will be periodically monitored and reviewed by the Site Manager. Any significant changes will be reported to the Planning Department and Environmental Health Department, Wiltshire Council.

1.2 Appropriate mitigation measures are to be taken on site against dust creating activities such as cutting and breaking. In such circumstances water spray is to be used to keep dust to a minimum, residue from which is to be disposed of on site.

1.3 No domestic or commercial waste collections will be disrupted by the project.