Development Management, Economic Development and Planning,
County Hall, Bythesea Road, Trowbridge, BA14 8JN
Tel: 0300 456 0114 Email: developmentmanagement@wiltshire.gov.uk

Wiltshire Council

Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Town Hall

Address Line 1

Market Street

Address Line 2

Address Line 3

Wiltshire

Town/city

Trowbridge

Postcode

BA14 8EQ

Description of site location must be completed if postcode is not known:

Easting (x)

385682

Northing (y)

157910

Description

Applicant Details

Name/Company

Title

Mr

First name

Tony

Surname

Morgan

Company Name

Wiltshire Council

Address

Address line 1

County Hall

Address line 2

Bythesea Road

Address line 3

Town/City

Trowbridge

County

Wiltshire

Country

England

Postcode

BA14 8JN

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Contact Details

Primary number

Secondary number

Fax number

Email address

***** REDACTED ******

Agent Details

Name/Company

Title

Miss

First name

Clare

Surname

Phillips

Company Name

Purcell

Address

Address line 1

6 St Peter's Court

Address line 2

Address line 3

Town/City

Bristol

County

Country

Postcode

BS3 4AQ

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

This submission is prepared in support of planning permission (PL/2022/08637) and listed building consent (PL/2022/08663), both sought in April 2023 for the restoration works planned for the Grade II listed Trowbridge Town Hall. It is recommended to review this document in tandem with the accompanying materials submitted alongside these applications. The primary focus of this submission is to delineate the expanded scope for roof refurbishment and introduce an alternative proposal for slate tile usage.

Has the development or work already been started without consent?

◯ Yes
⊘ No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

◯ Don't know
◯ Grade I
◯ Grade II*
⊘ Grade II

Is it an ecclesiastical building?

◯ Don't know
◯ Yes
⊘ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

◯ Yes
⊘ No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- [x] Yes
- [ ] No

If Yes, please describe and include the planning application reference number(s), if known

This submission is prepared in support of planning permission (PL/2022/08637) and listed building consent (PL/2022/08663), both sought in April 2023.

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- [ ] Yes
- [x] No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

- [x] Yes
- [ ] No

If Yes, do the proposed works include

a) works to the interior of the building?

- [ ] Yes
- [x] No

b) works to the exterior of the building?

- [x] Yes
- [ ] No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- [ ] Yes
- [x] No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- [ ] Yes
- [x] No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Details as shown in accompanying document.

Materials

Does the proposed development require any materials to be used?

- [x] Yes
- [ ] No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:
Roof covering

Existing materials and finishes:
As shown in details within accompanying document.

Proposed materials and finishes:
Roof build-up as shown in details within accompanying document. Slate roof tiles to match existing: - Supplier: Burton Roofing Merchants Ltd - Product reference: Glendyne Slates - Type: Canadian Natural Slate (blue-grey) (pre-holed) - Size: 610mm (to match existing) and 508mm - Head-lap (minimum): 98 mm - Fixing: Two nails each slate Material in size to match existing approved as part of application PL/2022/08663. Approval of 508mm size sought within this application.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- [x] Yes
- [ ] No

If Yes, please state references for the plans, drawings and/or design and access statement

Please refer to document '241552-PUR-00-XX-RP-A-0009.pdf' for further information.

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

- [ ] Yes
- [x] No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- [x] Yes
- [ ] No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- [ ] The agent
- [ ] The applicant
- [x] Other person

If Other has been selected, please provide contact details:

Title

***** REDACTED ******

First name

***** REDACTED ******

Surname

***** REDACTED ******

Phone Number

***** REDACTED ******

Email

***** REDACTED ******

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- [x] Yes
- [ ] No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

***** REDACTED ******

Surname

***** REDACTED ******

Reference

PP-12560306

Date (must be pre-application submission)

30/11/2023

Details of the pre-application advice received

Helen Garside shared her approval for the use of smaller slates on the less prominent pitches: 'the impact on appearance from the need to use a different slate will be best mitigated by using slates from the same source (which will have the same colour and will weather in the same way) and that any harm from the change in appearance from the slightly smaller size of slate will be outweighed on this basis.

I therefore agree that we are likely to be supportive of the overall re-roofing using Option 2 and I think that Beards may go ahead and order.

In my view, the change will be minor and have only a very small, if any, impact on the special interest of this building but I agree that this is best formalised via a standalone listed building consent application addressing this issue.'

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- [x] Yes
- [ ] No

If yes, please provide details of their name, role, and how they are related:

***** REDACTED ******

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

- [x] Yes
- [ ] No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person Role

- [ ] The Applicant
- [x] The Agent

Title

First Name

Clare

Surname

Phillips

Declaration Date

04/12/2023

- [x] Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Clare Phillips

Date

08/12/2023