Wiltshire Council

Development Services
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www.wiltshire.gov.uk

04 December 2023

Dear Sir/Madam,

Reference:	PL/2023/06801
Application Type:	Full planning permission
Site Address:	Second Floor, 31 Brown Street, Salisbury, SP1 2AS
Proposal:	Change of use from office/medical use (Class E) to a dwelling (Class C3)
Applicant(s):	Breckenwood Ltd

This is to inform you that under the Council's delegation scheme the above application will be determined at the Southern Area Planning Committee at The Pump Room, The Enterprise Network (TEN), 2, Salt Lane, Salisbury, SP1 1DU. on 14 December 2023. The meeting will commence at 3.00pm.

Government regulations allowing 'virtual' committees are no longer in effect, so this will be an in-person committee meeting at the above location and time. However, Covid-19 requirements will mean that additional procedures are required to ensure that business can be conducted in a safe and appropriate manner whilst ensuring public democratic involvement.

The agenda and the committee reports for the meeting are published 5 clear working days prior to the committee meeting (e.g. Wednesday the week before a Thursday meeting). These are available on the Website Browse meetings - Southern Area Planning Committee | Wiltshire Council.

If you would like to register for a public speaking slot, you should contact committee@wiltshire.gov.uk for attention of the officer listed on the front of the agenda (not the case officer for the application) The deadline for registration is 10 minutes before the start of the meeting, so if you are seeking to register on the day of the meeting it would be advisable to do so in person.

In accordance with the procedure for planning committees, no more than three statements in support or three statements in objection may be made at the meeting for each application. In most cases, the first three people to register would fill those speaking slots. Statements and comments beyond the three in support and three in objection will not be received.

Those who have registered to speak or indicated they would like to attend will be contacted the day prior to the meeting with further details for accessing the venue.

Covid-19 arrangements
The council is not currently requesting those attending a meeting follow specific public health arrangements, such as social distancing or face masks, although you may do so if you wish.

If you require any further information regarding the committee, please do not hesitate to contact Democratic Services on 01722 434560.

Yours faithfully,
Head of Development Management