UPTON LTD
SPECIALISED TREE SERVICES

## JOB SHEET AND SITE-SPECIFIC RISK ASSESSMENT

| CLIENT NAME & CONTACT NO | ENQUIRY DATE / QUOTE NUMBER | |
|---|---|---|
| Wiltshire | | |
| **SITE ADDRESS (inc. postcode):** | **INSPECTED BY:** | CL |
| 1-10 Dunkirk Hill, Devizes, SN10 2BG | **DATE:** | **TIME ALLOCATED:** |
| | 21/09/2023 | |
| **JOB DESCRIPTION** | **What Three Words:** | monument.atom.operation |

| TREE No: | SPECIES: | WORK REQUIRED: - |
|---|---|---|
| Group | Mixed Species in HB<br><br>in TPO area | Low hanging over road getting hit by high vehicles - Recommend crown lift to 5.2m over road - Priority 1 |

| | | | | | |
|---|---|---|---|---|---|
| **JOB DESCRIPTION CONTINUED? (attached)** | | | | Yes ☐ | No ☑ |
| **TPO / CONSERVATION AREA?** | **Yes** ☑ | No ☐ | **PERMISSION GRANTED?** | Yes ☐ | No ☑ |
| **WILDLIFE ASSESSMENT** | **Is wildlife, such as bats or nesting birds present or suspected?** | | | Yes ☐ | No ☑ |

If yes, identify wildlife. How does this affect your work and the control measures required? *Use a separate Wildlife Assessment form if needed. Always double check the tree/worksite at point of work.*

| WORK AT HEIGHT ASSESSMENT: | | JUSTIFICATION: | *Refer to ICOP – Tree work at height for Guidance* | |
|---|---|---|---|---|
| **Work from Ground Level** | ☐ | **Can work be safely carried out from ground?** | Yes ☐ | No ☐ |
| **Temporary Access Platform** | ☑ | **Is work from a MEWP appropriate? If not, why not? *** | Yes ☑ | No ☐ |
| **Work Positioning (Climbing)** | ☐ | **Is tree safe to climb?** | Yes ☐ | No ☐ |

* Inadequate access / road width ☐ Unstable/soft ground conditions ☐ Inappropriate for task ☐
Services close/present ☐ Insufficient working space aerial or ground ☐ Disproportionate cost ☐

| BIOSECURITY RISK ASSESSMENT | Is a P&D present or suspected on or adjacent to the site? | Yes ☐ | No ☐ |
|---|---|---|---|

If yes, how does this affect your work and what biosecurity control measures are required? *Refer to FC guidance. Is a Statutory Plant Health Notice in place? Always take routine biosecurity control measures.*

**DISPOSAL OF ARISINGS / SPECIFIC REQUIREMENTS: e.g Remove/Stack/Other - Specify**

**EXTRA EQUIPMENT REQUIRED – IN ADDITION TO STANDARD ISSUE:**

| | | | |
|---|---|---|---|
| ☐ | Magni & Grapplesaw. | ☐ | Winch |
| ☐ | Brushcutter/Clearing saws | ☑ | Traffic Control (Two way/Three way/Four way/Other) |
| ☐ | Excavator – 14T/2.7T (Circle Required machine) | ☐ | Stump Grinder - RG74/RG13 (Circle Required Grinder) |
| ☑ | Chipper – Towed/Tracked/Heizohack (Circle Required | ☐ | Hedge Trimmer - Long/Short (Circle Required Cutters) |
| ☐ | Eco-plugs (Refer to COSHH if Required) | ☐ | Tractor(s) with Hydraulic loading arm |

| OTHER EQUIPMENT: Specify | Nearest Welfare Facility. Local services/Site facilities |
|---|---|
| | |

**OPERATIVES COMPETENT TO USE EQUIPMENT ISSUED/CARRY OUT OPERATION SPECIFIED?** Yes ☐ No ☐ e.g Apprentice supervision

## EMERGENCY CONTINGENCIES/ PLANNING

| Mobile Phone Signal Strength | | | | | Nearest A&E (inc. postcode) | Site postcode / Grid Reference |
|---|---|---|---|---|---|---|
| 1 ☐ | 2 ☐ | 3 ☐ | 4 ☐ | 5 ☐ | Great Western SN3 6BB | SN10 2BJ |

| Site Access | (4x4/helicopter): | Designated Rescuer | Name: |
|---|---|---|---|

**In the event of an emergency the following procedure shall be followed: INCLUDE ALERGIC REACTIONS – EPI-PENS**
Stop all work!
**1.**Assess the situation - make safe if possible / safe to do so. **2.**Assess the casualty - give 1st Aid as / when appropriate.
**3.**Summon help if required (999 or 112) - Refer to SSRA for location.
**4.**Carry out rescue if required / safe to do so.
**5.**Attend to / monitor casualty. Deal with aftermath (quarantine site / equipment, inform manager)
**AERIAL RESCUE**
•Self-rescue by injured operative (if possible) should be the first consideration.
•Rescue via MEWP or Rope and Harness, using technique appropriate to circumstances.
Available/Provided: Ladders ☐ Spikes ☐ Pre-installed rescue rope ☐ MEWP ☑ Other Arrangements / Method (Specify)

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# SITE-SPECIFIC RISK ASSESSMENT

List here the specific hazards/considerations of the site that pose a risk which needs to be controlled/ managed and then say how this will be achieved? (*example below*)

| HAZARDS | CONTROLS |
|---|---|
| *EXAMPLE passing pedestrians entering worksite being injured by falling branches / equipment etc.* | *EXAMPLE Worksite signed, coned & barriered to form exclusion zone. Ground staff to act as banksman / lookouts.* |
| Noise/using machinery.<br><br>Falling timber/rigging operations:<br>Roadside Operations: | Ensure full PPE is being worn by all operatives. Be aware of close proximity to pedestrians/third parties/site staff etc. Only qualified staff to use machinery.<br>Maintain high levels of communication between team.<br>Erect sufficient Chapter 8, adhering to regulations. |

*Cont. on separate sheet if needed.*

| **Generic Risk Assessments (*insert references to all relevant GRAs (Generic Risk Assessments)*** ***Refer to GRA's for any additional information.*** | Relevant? **(Tick if relevant)** |
|---|---|
| *CHAIN SAWS (GRA REF 4.0 A-G) (FISA SAFETY GUIDE 301) (AA SAFETY GUIDE 2 & 3)* | ✔ |
| *TREE CLIMBING OPERATIONS (GRA REF 4.2 – 4.5) (AA SAFETY GUIDE 1)* | |
| *BRUSHWOOD CHIPPER (GRA REF 5.1) (FISA 604)* | ✔ |
| *STUMP GRINDER (GRA REF 5.2)* | |
| *MEWPS (GRA REF 5.7) (AA SAFETY GUIDE 5)* | ✔ |
| *TRACTOR OPERATIONS (GRA REF 5.9) (FISA GUIDE 501)* | |
| *EXCAVATOR OPERATIONS TREE SHEAR/GRAPPLE SAW (GRA REF 5.9A-5.9B) (FISA GUIDE 704 & 608)* | |
| *MAGNI OPERATIONS GRAPPLE SAW (GRA REF 5.9C) (FISA GUIDE 704 & 608)* | |
| *MANUAL HANDLING (GRA REF 2.1F)* | |
| *ANY OTHERS IDENTIFIED: (REFER TO GRA AND MAKE NOT OF REFERENCE.)* *E.G P&D REF 3.5/ALLERGIES TO STING & BITES REF 2.1* | |

| **Risk Assessment Completed by: (Signed by Site Safety Co-ordinator)** | Name: Craig Lane<br>Signature: | **Date:** | |
|---|---|---|---|
| **Operators on / visitors to site briefed. NAME** | | **Signatures: to confirm briefing** | |
| | | | |

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## Job description Continued

| Tree No: | Species: | Work required: |
|---|---|---|
| | | |