Development Management, Economic Development and Planning,
County Hall, Bythesea Road, Trowbridge, BA14 8JN
Tel: 0300 456 0114 Email: developmentmangement@wiltshire.gov.uk

Wiltshire Council

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

ublication of applications on planning authority websites

ease note that the information provided on this application form and in supporting documents ay be published on the Authority's website. If you require any further clarification, please contact e Authority's planning department.

ease complete using block capitals and black ink.
u must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give tice of works to trees in a conservation area).
s important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / tice cannot proceed.

1. Applicant Name and Address		2. Agent Name and Address	
itle:	MRS	Title:	
First name:	FRANCES	First name:	
ast name:	HENTON	Last name:	
ompany ptional):	N/A	Company (optional):	
nit:		Unit:	
House number:	29	House number:	
House suffix:		House suffix:	
ouse ame:	SHERWOOD HOUSE	House name:	
ddress 1:	29 NEWTON TONY	Address 1:	
ddress 2:	SALISBURY	Address 2:	
ddress 3:		Address 3:	
own:		Town:	
ounty:	WILTS	County:	
ountry:		Country:	
ostcode:	SP4 0HF	Postcode:	

. Trees Location

all trees stand at the address shown in Question 1, go to uestion 4. Otherwise, please provide the full address/location the site where the tree(s) stand (including full postcode here available)

nit:	
House number:	2a
House suffix:	
ouse ame:	
ddress 1:	
ddress 2:	
ddress 3:	
own:	
ounty:	
ostcode known):	

the location is unclear or there is not a full postal address, either escribe as clearly as possible where it is (for example, 'Land to the ar of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or ovide an Ordnance Survey grid reference:

escription:

4. Trees Ownership

Is the applicant the owner of the tree(s): ☑ Yes ☐ No

If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:	
First name:	
Last name:	
Company (optional):	
Unit:	
House number:	
House suffix:	
House name:	
Address 1:	
Address 2:	
Address 3:	
Town:	
County:	
Country:	
Postcode:	

Telephone numbers

Country code:	National number:	Extension number:

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

. What Are You Applying For?

re you seeking consent for works to tree(s) ubject to a TPO? ☐ Yes ☐ No

re you wishing to carry out works to tree(s) a conservation area? ☑ Yes ☐ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

. Identification of Tree(s) And Description of Works

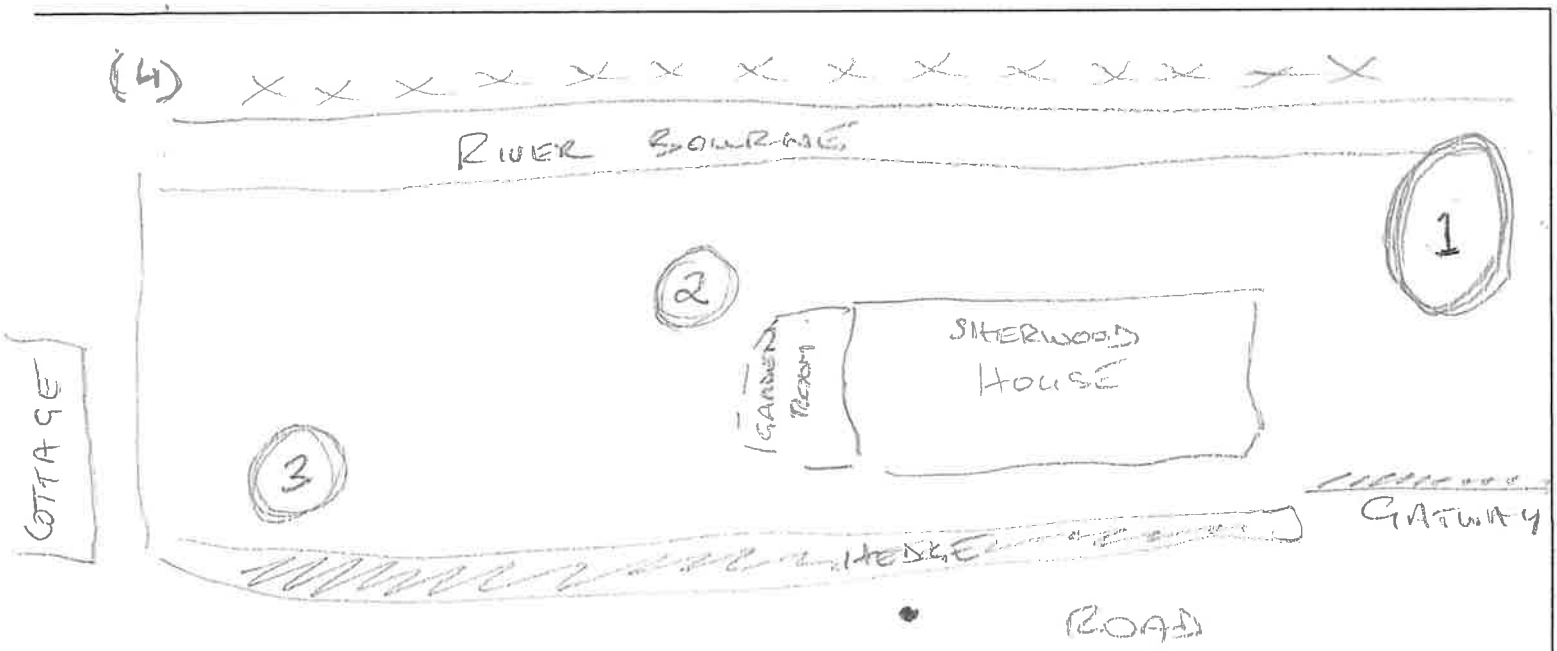
lease identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if ecessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are rotected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on our sketch plan (see guidance notes).

lease provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where ees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for lanting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

1) WILLOW GROWN MASSIVELY - NEEDS REDUCING HEIGHT & WIDTH
2) CHINESE BIRCH " " " " "
3) SILVER BIRCH NEED TRIMMING HEIGHT & WIDTH
4) ROW OF WILLOWS ALONG RIVER BANK - CUT BACK OVER HANGING BRANCHES

. Identification of Tree(s) And Description of Works continued ...



. Trees - Additional Information

ıdditional information may be attached to electronic communications or provided separately in paper format.

or all trees

ısketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered y a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). would also be helpful if you provided details of any advice given on site by an LPA officer.

or works to trees covered by a TPO

lease indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application ıust be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☐ Yes ☑ No
   If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☑ No
   If YES, you are required to provide for:

   Subsidence
   A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

   Other structural damage (e.g. drains, walls and hard surfaces)
   Written technical evidence from an appropriate expert, including description of damage and possible solutions.

)ocuments and plans (for any tree)

ıre you providing separate information (e.g. an additional schedule of work for Question 7)? ☐ Yes ☑ No

'YES, please provide the reference numbers of plans, documents, professional reports, photographs etc. in support of your application. ' they are being provided separately from this form, please detail how they are being submitted.

). Authority Employee / Member

Vith respect to the Authority, I am:

a) a member of staff (c) related to a member of staff

o) an elected member (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☐ No

f Yes, please provide details of the name, relationship and role

0. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to nake sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to upply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, ut it may help you to submit a valid form.

ketch Plan

- A sketch plan showing the location of all trees (see Question 8) ☑

or all trees

see Question 7)

- Clear identification of the trees concerned ☑
- A full and clear specification of the works to be carried out ☑

or works to trees protected by a TPO

see Question 7)

lave you:

- stated reasons for the proposed works? ☑
- provided evidence in support of the stated reasons? in particular:
  - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert ☐
  - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist. ☐
  - in respect of other structural damage - written technical evidence ☐
- included all other information listed in Question 8? ☐

1. Declaration - Trees

ve hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional formation. I/~~we~~ confirm that, to the best of my/~~our~~ knowledge, any facts stated are true and accurate and any opinions given are the enuine opinions of the person(s) giving them.

igned - Applicant: [redacted]

Or signed - Agent:

ate (DD/MM/YYYY): 16/9/23 (This date must not be before the date of sending or hand-delivery of the form)

2. Applicant Contact Details

elephone numbers

		Extension number:
ountry code:	National number: [redacted]	
ountry code:		
ountry code:	Fax number (optional):	

mail address (optional):

13. Agent Contact Details

Telephone numbers

		Extension number:
Country code:	National number:	
Country code:	Mobile number (optional):	
Country code:	Fax number (optional):	

Email address (optional):