UPTON LTD
SPECIALISED TREE SERVICES

JOB SHEET AND SITE-SPECIFIC RISK ASSESSMENT

CLIENT NAME & CONTACT NO	ENQUIRY DATE / QUOTE NUMBER	
Wiltshire		
SITE ADDRESS (inc. postcode):	**INSPECTED BY:**	CL
Westbury Rd, Devizes SN10 4JJ	**DATE:**	**TIME ALLOCATED:**
	30/08/2023	
JOB DESCRIPTION	**What Three Words:**	youngest.lost.unscathed

TREE No:	SPECIES:	WORK REQUIRED: -
1 x	Oak - Within HB This tree has a TPO	Mature oak on bank with recent storm damage on south side loosing large part of crown. - Recommend, Crown reduce by 2-3 meters road side - Priority 3

JOB DESCRIPTION CONTINUED? (attached)				Yes ☐	No ☑
TPO / CONSERVATION AREA?	**Yes** ☑	No ☐	**PERMISSION GRANTED?**	Yes ☐	No ☐
WILDLIFE ASSESSMENT	**Is wildlife, such as bats or nesting birds present or suspected?**			Yes ☐	No ☐

If yes, identify wildlife. How does this affect your work and the control measures required? *Use a separate Wildlife Assessment form if needed. Always double check the tree/worksite at point of work.*

WORK AT HEIGHT ASSESSMENT:		JUSTIFICATION:	*Refer to ICOP – Tree work at height for Guidance*	
Work from Ground Level	☐	**Can work be safely carried out from ground?**	Yes ☐	No ☐
Temporary Access Platform	☑	**Is work from a MEWP appropriate? If not, why not? ***	Yes ☑	No ☐
Work Positioning (Climbing)	☐	**Is tree safe to climb?**	Yes ☐	No ☐

* Inadequate access / road width ☐ Unstable/soft ground conditions ☐ Inappropriate for task ☐
Services close/present ☐ Insufficient working space aerial or ground ☐ Disproportionate cost ☐

BIOSECURITY RISK ASSESSMENT	Is a P&D present or suspected on or adjacent to the site?	Yes ☐	No ☑

If yes, how does this affect your work and what biosecurity control measures are required? *Refer to FC guidance. Is a Statutory Plant Health Notice in place? Always take routine biosecurity control measures.*

DISPOSAL OF ARISINGS / SPECIFIC REQUIREMENTS: e.g Remove/Stack/Other - Specify

EXTRA EQUIPMENT REQUIRED – IN ADDITION TO STANDARD ISSUE:

☐	Magni & Grapplesaw.	☐	Winch
☐	Brushcutter/Clearing saws	☑	Traffic Control (Two way/Three way/Four way/Other)
☐	Excavator – 14T/2.7T (Circle Required machine)	☐	Stump Grinder - RG74/RG13 (Circle Required Grinder)
☑	Chipper – Towed/Tracked/Heizohack (Circle Required	☐	Hedge Trimmer - Long/Short (Circle Required Cutters)
☐	Eco-plugs (Refer to COSHH if Required)	☐	Tractor(s) with Hydraulic loading arm

OTHER EQUIPMENT: Specify	Nearest Welfare Facility. Local services/Site facilities
Road closure	

OPERATIVES COMPETENT TO USE EQUIPMENT ISSUED/CARRY OUT OPERATION SPECIFIED? Yes ☐ No ☐ e.g Apprentice supervision

EMERGENCY CONTINGENCIES/ PLANNING

Mobile Phone Signal Strength					Nearest A&E (inc. postcode)	Site postcode / Grid Reference
1 ☐	2 ☐	3 ☑	4 ☐	5 ☐	Royal Bath - BA1 3NG	SN10 4JJ

Site Access	(4x4/helicopter):	Designated Rescuer	Name:

In the event of an emergency the following procedure shall be followed: INCLUDE ALERGIC REACTIONS – EPI-PENS
Stop all work!
1.Assess the situation - make safe if possible / safe to do so. **2.**Assess the casualty - give 1st Aid as / when appropriate.
3.Summon help if required (999 or 112) - Refer to SSRA for location.
4.Carry out rescue if required / safe to do so.
5.Attend to / monitor casualty. Deal with aftermath (quarantine site / equipment, inform manager)
AERIAL RESCUE
•Self-rescue by injured operative (if possible) should be the first consideration.
•Rescue via MEWP or Rope and Harness, using technique appropriate to circumstances.
Available/Provided: Ladders ☐ Spikes ☐ Pre-installed rescue rope ☐ MEWP ☑ Other Arrangements / Method (Specify)

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SITE-SPECIFIC RISK ASSESSMENT

List here the specific hazards/considerations of the site that pose a risk which needs to be controlled/ managed and then say how this will be achieved? (*example below*)

HAZARDS	CONTROLS
EXAMPLE passing pedestrians entering worksite being injured by falling branches / equipment etc.	*EXAMPLE Worksite signed, coned & barriered to form exclusion zone. Ground staff to act as banksman / lookouts.*
Noise/using machinery. Falling timber/rigging operations: Roadside Operations:	Ensure full PPE is being worn by all operatives. Be aware of close proximity to pedestrians/third parties/site staff etc. Only qualified staff to use machinery. Maintain high levels of communication between team. Erect sufficient Chapter 8, adhering to regulations.

Cont. on separate sheet if needed.

Generic Risk Assessments (*insert references to all relevant GRAs (Generic Risk Assessments)* ***Refer to GRA's for any additional information.***	Relevant? **(Tick if relevant)**
CHAIN SAWS (GRA REF 4.0 A-G) (FISA SAFETY GUIDE 301) (AA SAFETY GUIDE 2 & 3)	✔
TREE CLIMBING OPERATIONS (GRA REF 4.2 – 4.5) (AA SAFETY GUIDE 1)	
BRUSHWOOD CHIPPER (GRA REF 5.1) (FISA 604)	✔
STUMP GRINDER (GRA REF 5.2)	
MEWPS (GRA REF 5.7) (AA SAFETY GUIDE 5)	✔
TRACTOR OPERATIONS (GRA REF 5.9) (FISA GUIDE 501)	
EXCAVATOR OPERATIONS TREE SHEAR/GRAPPLE SAW (GRA REF 5.9A-5.9B) (FISA GUIDE 704 & 608)	
MAGNI OPERATIONS GRAPPLE SAW (GRA REF 5.9C) (FISA GUIDE 704 & 608)	
MANUAL HANDLING (GRA REF 2.1F)	
ANY OTHERS IDENTIFIED: (REFER TO GRA AND MAKE NOT OF REFERENCE.) *E.G P&D REF 3.5/ALLERGIES TO STING & BITES REF 2.1*	

Risk Assessment Completed by: (Signed by Site Safety Co-ordinator)	Name: Craig Lane Signature:	**Date:**	
Operators on / visitors to site briefed. NAME		**Signatures: to confirm briefing**	

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Job description Continued

Tree No:	Species:	Work required: