Development Management, Economic Development and Planning,
County Hall, Bythesea Road, Trowbridge, BA14 8JN
Tel: 0300 456 0114 Email: developmentmanagement@wiltshire.gov.uk

Wiltshire Council

Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 10

Suffix:

Property Name: Oxfam Bookshop

Address Line 1: 10 Catherine Street

Address Line 2:

Address Line 3:

Town/city: Salisbury

Postcode: SP1 2DA

Description of site location must be completed if postcode is not known:

Easting (x): 414525

Northing (y): 129911

Description:

Applicant Details

Name/Company

Title

Mr

First name

Steve

Surname

Shell

Company Name

Oxfam GB

Address

Address line 1

Oxfam House

Address line 2

John Smith Drive

Address line 3

Town/City

Oxford

County

Oxfordshire

Country

united Kingdom

Postcode

OX4 2JY

Are you an agent acting on behalf of the applicant?

- [x] Yes
- [ ] No

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Agent Details

Name/Company

Title

Mr

First name

steve

Surname

shell

Company Name

Oxfam Property Services

Address

Address line 1

6-7 Brewsters Corner

Address line 2

Pendicke Street

Address line 3

Town/City

Southam

County

Warwickshire

Country

United Kingdom

Postcode

CV47 1PN

Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

The installation of a Microlift goods lift/hoist (100kg) serving the ground, 1st and 2nd floors.

Has the development or work already been started without consent?

- ◯ Yes
- ⊘ No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ◯ Don't know
- ◯ Grade I
- ◯ Grade II*
- ⊘ Grade II

Is it an ecclesiastical building?

- ◯ Don't know
- ◯ Yes
- ⊘ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- ◯ Yes
- ⊘ No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

◯ Yes
⊘ No

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

◯ Yes
⊘ No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

⊘ Yes
◯ No

If Yes, do the proposed works include

a) works to the interior of the building?

⊘ Yes
◯ No

b) works to the exterior of the building?

◯ Yes
⊘ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

⊘ Yes
◯ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

⊘ Yes
◯ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Salisbury Books Refresh 23 LB lift
ISR - PID47237 - Oxfam, Salisbury
PID47237 - Microlift Pit - Loads.pdf

Note: Removal is limited to creating a finished 900mm by 900mm opening within the 1st and 2nd floor timber floors to form a lift shaft. And the removal of modern shop fittings/slat board etc.. Additional new timber joists will be used to double up existing and trim the new openings to provide suitable structural support. Ground floor is thought to be a suspended concrete so a new concrete lift shaft pad (1000mm x 1000mm) will be inserted.

Materials

Does the proposed development require any materials to be used?

⊘ Yes
◯ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:
Floors

Existing materials and finishes:
Timber (joists, floor boards)

Proposed materials and finishes:
Timber (joists, Floor boards)

Type:
Internal walls

Existing materials and finishes:
Internal Partition walling (timber studs/Plasterboard)

Proposed materials and finishes:
Timber/Metal studs lined with ply/plasterboard

Type:
Ceilings

Existing materials and finishes:
Plastered finish

Proposed materials and finishes:
Plastered finish to match existing

Type:
Internal doors

Existing materials and finishes:
Timber (Fire door)

Proposed materials and finishes:
Timber to closely match existing (fire door with vision panel)

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- [x] Yes
- [ ] No

If Yes, please state references for the plans, drawings and/or design and access statement

ISR - PID47237 - Oxfam, Salisbury
Salisbury Books Refresh 23 LB Lift
PID47237 - Mircolift Pit - Loads

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

- [ ] Yes
- [x] No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- [x] Yes
- [ ] No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- [ ] The agent
- [ ] The applicant
- [x] Other person

If Other has been selected, please provide contact details:

Title

***** REDACTED ******

First name

***** REDACTED ******

Surname

***** REDACTED ******

Phone Number

***** REDACTED ******

Email

***** REDACTED ******

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- [ ] Yes
- [x] No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- [ ] Yes
- [x] No

Ownership Certificate

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

◯ Yes
⊘ No

If No, can you give appropriate notice to all the other owners?

⊘ Yes
◯ No

Certificate Of Ownership - Certificate B

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Owner

Name of Owner:
***** REDACTED ******

House name:

Number:
49

Suffix:

Address line 1:
Welbeck Street

Address Line 2:

Town/City:
London

Postcode:
W1G 9XN

Date notice served (DD/MM/YYYY):
21/08/2023

Person Family Name:

Person Role

⊘ The Applicant
◯ The Agent

Title

Mr

First Name

Steve

Surname

Shell

Declaration Date

25/08/2023

☑ Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☑ I / We agree to the outlined declaration

Signed

Steve Shell

Date

25/08/2023